



Volunteer Application

Personal Information (please type or print clearly)

Name: _____ Email address _____

Address _____ City, State _____ Zip _____

Telephone _____ Alternate Telephone _____

Educational Data

Institution	Degree/Major	Dates

Supplementary Non-Degree Course Work

Institution	Area of study	Dates

Employment History

Employer	Position	Dates

Previous Volunteer Experience

Institution	Position	Dates

References (two references required)

Name	Address	Telephone	Relationship

How did you learn about the Metropolitan Museum’s Volunteer Organization?



Areas of Interest

(These Programs are described in the attached cover letter; for education programs and guided tours see separate application on page 3.)

- Membership Volunteers
- Information Desk Volunteers (English and/or foreign languages)
- Library Volunteers

Museum Departments Volunteers:

- Escorting visitors
- Surveys
- Office work:
 - filing
 - labeling /stamping /stuffing envelopes
 - messenger
 - receptionist
- photocopying
- answering telephone
- research
- translating

Computer skills: _____

Additional Information

What skills and interests would you apply to volunteering at The Metropolitan Museum of Art?

Languages

		Excellent	Good	Fair
	Reading/writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Reading/writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sign Language		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Availability

Please check days available:

- Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Periods of the year when you are **not** available: _____

Signature _____

Date _____



Volunteer Application for Guided Tours and Education Programs

If you are applying to give tours you **must** complete this page in addition to page 1.

Personal Information (please type or print clearly)

Name: _____ Email address _____

Address _____ City, State _____ Zip _____

Telephone _____ Alternate Telephone _____

Areas of Interest

Please indicate the tour program(s) in which you are interested, up to a maximum of three tours. You may rank them in order of preference using numbers (1–3). See accompanying information for description of tours.

- | | | |
|---|--|--|
| <input type="checkbox"/> Adult Tours in English | <input type="checkbox"/> The Cloisters | <input type="checkbox"/> Elementary and Junior High School Tours |
| <input type="checkbox"/> Adult Tours in Other Languages | <input type="checkbox"/> Community Programs | <input type="checkbox"/> First Views (Grades 1–3) |
| <input type="checkbox"/> Adult Weekend Tours
(English and other languages) | <input type="checkbox"/> Costume Institute | <input type="checkbox"/> High School Tours |
| | <input type="checkbox"/> Special Education Tours | |

Languages

If you checked adult tours/adult weekend tours in other languages above, please specify:

		Excellent	Good	Fair
	Reading/writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Reading/writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sign Language		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Availability

Please note that training for **new weekday guides** is every Monday during the first academic year, September to June (except holidays); thereafter on *several* Mondays throughout the academic year. Training for **new weekend guides** takes place on many Saturday mornings from September to June; thereafter on four Friday evenings throughout the academic year.

Please check days available:

- Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Periods of the year when you are **not** available: _____

Please attach a separate page telling us why you think you would be an effective museum guide. We are interested in skills, talents, work experience, or interests you would bring to the Museum. (Maximum 250 words please)

Signature _____ Date _____