



The Met Professional Learning Community (MetPLC)

Memorandum of Understanding between
The Metropolitan Museum of Art and the
participating school

The Metropolitan Museum of Art is accepting applications from active New York City school teachers of all subject areas and grade levels working in Title I, District 75, and transfer public schools for the 2024–25 cohort of **MetPLC Educators**. This program provides up to twenty exemplary teachers an immersive opportunity to participate in a socially engaged professional learning community throughout the academic year. Teachers will transform their teaching practice using works of art as the catalyst for deeper student engagement.

Overview

- Cohort members will collaborate within this community of peers, Met staff, and teaching artists to develop lessons for a shared unit of study inspired by social justice art education. Units of study will highlight ways experiences with works of art help students develop key college- and career-readiness skills featured in state and national learning standards.
- Cohort members will participate in an eight-day Summer Institute; six Coaching and Reflection sessions on select Saturdays throughout the year; at least three Professional Development days; three to four self-guided class visits to the Museum, and three to four in-classroom previsit sessions cotaught with a Met teaching artist. (Please see [the calendar](#) for a full list of program dates.)
- Participating teachers will receive an honorarium of \$1,750, plus Museum membership, mentorship, and resources for their school.
- Selected lesson plans and other cohort outputs will be shared on The Met's website to ensure that thousands of additional students and teachers benefit from this work and recognize the contribution of the cohort member and your school.
- Cohort teachers will select a single class to participate in the previsits from Met educators and visits to The Met. The Museum will reimburse participating schools for substitute coverage for the cohort teacher(s) during program participation and class visits upon submission of an invoice within two weeks of the date the expense was incurred. The school remains responsible for the selection, payment, and monitoring of the substitute coverage. The Museum does not accept responsibility for substitute coverage or for any other cost it may reimburse.

Purpose of this Memorandum of Understanding (MOU)

All teachers must submit this MOU signed by their school principal as part of their application. The MOU outlines an agreement between The Met and the applicant's school supporting the teacher's application to the program, and, if selected, the teacher's and their students' full participation in the program. *The signed MOU does not guarantee that the teacher will be accepted to the program.*

Participation

Teachers selected for the 2024–25 cohort will:

- Attend an eight-day Summer Institute, July 22–25, and July 29–August 1, 2024;
- Attend six Coaching and Reflection sessions on Saturdays, September 14, September 28, and October 26, 2024, and January 11, March 1, and April 26, 2025;
- Attend at least three free Professional Development days at The Met: one on Election Day (Tuesday, November 5, 2024), one in the winter or spring (date TBD), and one on Chancellor’s Day in early June (date TBD);
- Develop, apply, reflect on, and refine at least three lessons within a collective unit of study according to a theme supporting key college- and career-readiness skills featured in state and national learning standards. The Museum may select these lessons for publication on its website and for other uses;
- Lead one class on at least three free self-guided visits to the Museum during the school year and collaborate with a Met educator to plan and coteach at least three in-classroom previsit sessions.

Schools will:

- Permit teacher(s) to attend the full Summer Institute and all Coaching and Reflection sessions and Professional Development days;
- Permit teacher(s) to bring one class on at least three self-guided visits to the Museum, including arranging for substitute coverage;
- Be responsible for securing permission from parents and guardians for the visits and remain responsible for appropriate supervision of the students while on the Museum’s premises, in accordance with standard Museum policies applicable to outside school groups;
- Assist in obtaining release forms from parents and guardians in advance for photography or video recording;
- Approve visits by Met educators to the school.

The Met will:

- Host and facilitate the Summer Institute and all Coaching and Reflection sessions and Professional Development days;
- Arrange at least three free self-guided visits for cohort teachers and three in-classroom sessions with Met educators;
- Provide the \$1,750 honorarium upon the teacher’s completion of the program, Museum membership during their year of participation, art materials, and online and written resources;
- As requested, reimburse participating schools for substitute coverage for the cohort teacher(s) during program participation and class visits;
- As requested, arrange for bus transportation for the selected class to the Museum.
- Arrange for bus transportation between the school and the museum for designated Family and Community Engagement days.



Any requests outside of the terms outlined in this MOU will be considered on a case-by-case basis. I fully support _____'s [name of teacher applying] application to the MetPLC program at The Metropolitan Museum of Art and agree to the details outlined above. If they are selected for the 2024–25 cohort, I will ensure they are released from school on the dates outlined in the program calendar to support their participation in this program.

Principal print name: _____

Principal signature: _____

School name: _____

School address _____

Principal email address: _____

Principal phone number (and ext.): _____

Date: _____